As the country and specifically Ohio businesses begin to re-start at the government’s direction, Glass Coatings & Concepts continues to rigorously enforce the adjusted policies we have implemented due to the COVID-19 outbreak. GCC will continue to follow the guidelines of local, state, and federal government officials. We are committed to safely serving and supporting our customers – without exception.

On site, we are reinforcing and extending all “Social Distancing” policies while we maintain full production and operations. We have extended “Work from Home” plans. Employees able to work from home are working from home.

Our Customer Service, Sales, Marketing, and Technical Support Groups all continue to be available, support any questions and provide the expertise our customers need to maintain their businesses and be successful during this time.

For our employees –

We have implemented a Work from Home plan, where possible. All business travel has been postponed indefinitely, and all on-site visitations have been canceled unless a business need is necessary.

All essential employees are reporting to their positions at this time. We continue to ask our employees to cooperate in taking steps to reduce the transmission of communicable disease. Some of our company policies have been modified as such:

- Employee are required to check their temperature each day and stay home if sick.
- Employees are required to wear a mask if not able to maintain 6 feet social distance, and encouraged to wear a mask when applicable.
- Employees are encouraged to wash their hands frequently with soap and water, for at least 20 seconds.
• Hand sanitizer is readily available throughout the plant, laboratories, offices and conference rooms.
• Employees are reminded to avoid touching their faces.
• We increase ventilation in offices and conference rooms by opening windows where possible.
• We are regularly disinfecting surfaces like doorknobs, tables, desks, handrails, counters, sinks, toilets, copiers

For our customers –

Glass Coatings & Concepts consistently strives to maintain its industry best lead times. As we monitor the existing impact and anticipate the new challenges due to the spread of COVID-19 we remain positioned to maintain these lead times through the coming weeks and into the future. We are working closely with our suppliers.

Our current raw material and finished goods inventories are well within our typical ranges. We have excellent relationships with our supply chain representatives and they are working alongside us to maintain timely communication throughout this experience.

We wish to take actions based on facts and we will use information issued by the CDC, and other recognized U.S. authorities to guide our actions during the remainder of this event. If we learn of events that drive up our level of concern, we will report it appropriately.

All of us at Glass Coatings & Concepts wish that you and your families stay safe and healthy during this time, and we thank you for your continued level of support and patience.

Sincerely,

Tim McGee
Sales Manager, Glass Coatings & Concepts.